

Information for application for third attempt / missed deadline / supplementary oral examination, / 3rd attempt EN

1. you have failed an examination in the basic study program (or for ARTB students also in the main study program) for the second time?

You will receive an official notification to your HS email address. The date will be announced here <https://www.h-ka.de/die-hochschule-karlsruhe/einrichtungen/pruefungsamt>

Within 2 weeks of receiving the notification, you must submit an application for a 2nd resit (= third attempt). You can find the application in the download area here <https://www.h-ka.de/die-hochschule-karlsruhe/einrichtungen/pruefungsamt>

Students who have already exmatriculated at the end of the current semester can no longer submit an application.

Please send the application by email to nadia.reiser@h-ka.de

The examination board will decide on the application after the start of lectures in the new semester. You will then receive a notification (approved/rejected) at your postal address.

You will continue your studies until the Examination Board has made its decision.

2. you have failed a repeat examination with a grade of 4.3?

You must submit an application for a supplementary oral examination within 1 week of receipt of the notification due to 2x failed examination (see no. 1) / third unsuccessful participation (see no. 5). You can find this in the download area here: <https://www.h-ka.de/die-hochschule-karlsruhe/einrichtungen/pruefungsamt>

Send the application by email to your examiner and to nadia.reiser@h-ka.de

The examiners will schedule the supplementary examination.

As a precaution, you should apply for a third attempt in case you do not pass the supplementary examination.

3. you have not completed the coursework and examinations on time? Less than 11 CP / overrun 1st + 2nd semester / basic studies

You will receive a notification to your postal address. The deadlines will be announced here <https://www.h-ka.de/die-hochschule-karlsruhe/einrichtungen/pruefungsamt>

Otherwise, the explanations under 1 apply. You submit an application to exceed the deadline.

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4. you have exceeded the maximum duration of study?

The notifications will be sent to the university email address. Otherwise, the procedure under 1 applies.

5. you have failed an examination for the third time?

You will receive a notification to your postal address.

You will generally be de-registered at the end of the current semester.

If you have failed the third attempt with a grade of 4.3, you can apply for a supplementary oral examination (see no. 2)

If you have any questions, please contact the Examinations Office nadia.reiser@h-ka.de and/or the Central Student Advisory Service at studienberatung@h-ka.de