

Karlsruhe University of Applied Sciences

Hochschule Karlsruhe | Postfach 2440 | 76012 Karlsruhe

Student Registry
Moltkestraße 30
76133 Karlsruhe

(Please fill in completely in block letters)

Surname, given name

Degree program

Address (street and house no., postcode and town/city)

Matriculation number

Application for De-registration

Hereby I apply for de-registration (please mark where applicable)

- by the end of the semester (SS = 31.08./ WS= 28.02. or 29.02.)
- with immediate effect; this is possible only by submitting proof of specific reasons (§62 Abs. 4 LHG).
(e.g. employment contract, traineeship contract, birth certificate, medical certificate of illness)

I confirm that there are no objects in my possession anymore, which are the property of Karlsruhe University of Applied Sciences.

Reason for de-registration:

- 1.) Cessation of studies Transfer to another university Termination of exchange semester

- Clearance by the **Academic Library of HKA**

(signature - building A, 1st floor or via fbh@bibliothek.kit.edu) _____

- Clearance by the **degree program**

(signature – respective Faculty Office) _____

- Clearance by the **Gebäudemanagement**

(signature – building A, 001) _____

- 2.) Graduation as external candidate (bachelor's or master's thesis done externally within two semesters following de-registration)

- Confirmation of the degree program

(signature- resepective faculty office) _____

Note: If you have not given your consent to Karlsruhe University of Applied Sciences to store the following data for a period of 50 years during enrollment, no replacement documents can be issued to you if you lose your study-related documents (e.g. degree certificate or diploma).

1. surname, first name, maiden name, date of birth, place of birth, gender, address, e-mail address,
2. degree program, matriculation number,
3. internship semester, semester of leave or other interruptions to studies,

The English translation of this form is intended solely as a convenience to non-German-reading university members. Only the German form is legally binding. We therefore ask you to sign and submit the German form. In the event of any conflict between the English and German text, its structure, meaning or interpretation, the German text, its structure, meaning or interpretation prevail.

4. result and individual grades,

5. result and date of the final examination for the degree with the overall grade and the individual grades that contributed to the overall grade

6. date of matriculation and de-registration and reason for de-registration.

If you have not already done so, you can still give this consent to the Student Office in writing or electronically up to the time of de-registration. to the student office. Consent can be revoked at any time. Please use the form "Declaration on data storage after de-registration" in that case.

Date, Place

Signature

- I object to my current correspondence address being used for university-specific surveys, information about further education further education offers and in the university's alumni network.university network.

Signature